

Downloading ITR-3 (Excel Utility) for FY 2021-22 (AY 2022-23)

- <https://incometax.gov.in>
- System Requirements: Microsoft -Windows 7 or Later
- Click on Download Tab [Select Assessment Year 2022-23 \(by Default\)](#)
- **Ignore** Common Offline Utility (ITR 1 to ITR 4)
- **Click ITR 3**
- For individuals and HUFs having income from profits and gains of business or profession.
- **Utility Excel Based (5.13 MBs) and Download**
- Save Zip Folder ITR3_AY 2022_23_V 1.4 (**Released on 01-01-2023**) on your system (Desktop)
- Right Click the Folder and click Extract Here
- Microsoft Excel Macro-Enabled Worksheet will be opened on your system (Desktop) instantly.
- Advised to Rename the worksheet by right Clicking.
- On the Top: **Protected View** – Click on Enable Editing
- Then **Security Risk** : Microsoft has blocked macros from running
- Close the Worksheet; Click Right and Select Properties
- **Bottom – Security – Click Unblock – Apply – OK**
- Now Again open the Downloaded Worksheet
- Do not Control + Copy; Control + Paste; Do not delete any Row / Column / Sheet
- Green Cells are for Data Entry; Red Levels mandatory
- **Total 45 Sheets excluding Home.**

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